

EDUCATIONAL POLICIES FOR SPECIFIC CIRCUMSTANCES

Attendance

1. A student's attendance record is a reflection of professional responsibility and personal accountability.
2. Attendance will become a part of the student's permanent record. Records are kept throughout the program and may be presented to perspective employers upon request.
3. Class attendance is expected.
4. If a student will be absent from clinical or class a call is expected to the School of Nursing Office to report the absence. If it is not during office hours, a phone message may be left.

of an instructor in order to acquire or improve skills, apply nursing principles and develop nursing judgment.

2. Instructors need adequate time to evaluate student progress toward meeting course objectives.
 3. Clinical absences are recorded within each course. Special experiences missed must be made-up within the time frame of the specific course.
 4. In any course, clinical absences totaling more than 20 hours will result in automatic withdrawal.
- * Special circumstances will be reviewed by the Director of the School of Nursing.

Clinical

1. Clinical attendance is mandatory. Students need to practice under the direction and supervision

NOTE: ALL hours must be completed in the practicum.

| Course | Total Clinical Hours | Maximum Missed Hours |
|---|----------------------|----------------------|
| Nursing I – Fundamentals | 225 | 20 |
| Nursing II – Med-Surg | 225 | 20 |
| Nursing III – Specialized Care: Pt. in crisis | 225 | 20 |
| Nursing IV – Family | 225 | 18 |
| -pediatrics | 103 | 6 |
| -obstetrics | 103 | 6 |
| Senior Practicum | 80 | 6 |

Excused absence

immediate family. Immediate family is considered to be mother, father, brother, sister, husband, wife, or child.

Death in the family: the student must notify the school of the death

- A. Three days are granted for the death in the

- B. One day is granted for death of other family members.

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