

GRADE POLICY

Theory:

1. A minimum grade of “C”, 80%, is necessary for passing any nursing course.
2. All quizzes, exams, and make-up exams must be completed before taking the final exam.
3. A student not present for an exam or quiz must make arrangements to take a make-up exam/quiz upon returning to class or clinical. Lack of accountability in scheduling the exam/quiz can result in loss of points.
**See Missed Exam Policy.
4. Students receive exam results in a timely manner, Based on the results some students may be referred to their Resource Advisor.

Clinical:

1. A student must be consistently satisfactory in clinical behaviors in order to pass the course.
2. A written or verbal weekly, and final clinical evaluation will be given to each student in all nursing courses.
3. “Provisional” indicates a student has demonstrated minimal competency when initiating a process or procedure for the first time or requires excessive coaching in order to meet the standard of care. Failure to improve the process or procedure within the specified time frame will result in an unsatisfactory for that behavior.
4. A student receiving an unsatisfactory clinical evaluation at mid-term is required to develop a plan for improvement with the instructor. At the discretion of the instructor, the student who is unsatisfactory may need to do regular clinical in place of, or in addition to, “special experiences” to allow for clinical remediation.

**Missed Exam Policy:

In the event that a student does not take the exam at the published, designated date and time*, the following process is followed:

1. A warning will be placed in the student’s file and a copy given to the student noting the first missed exam in the program.
2. A missed exam **must** be taken on the day the student returns to class or clinical. The instructor will set the time and place for the exam.
3. Three (3) points will be deducted from the exam score for each day the exam is not taken past the scheduled time.
4. Following the first missed exam, the three (3) point deduction begins the first day back.
5. Exceptions may be made on an individual case basis, determined by the Director, School of Nursing.
6. Make-up exams may not be the same as the initial exam.

*The only exception is unforeseen circumstances affecting the entire class (i.e. weather, disaster)

Example:

1. The first missed exam in the program, the student takes the exam on the first day back, there will be no points deducted – If the student **does not** take the exam on the initial day back, three (3) points will be deducted from exam score for each day delaying the exam.
2. A student who has missed one exam in the program, will no longer have the one day grace period, and will begin losing three (3) points per day with the day of exam.

Progression Policy:

1. Evaluation of a student’s progress is made at the end of each course and level.
2. The student must achieve a minimum of a “C”, 2.0 or better in theory and a “satisfactory” in clinical experience in each course.
3. **Nursing I:** As a requirement of the clinical component of the program, the student must pass a math exam (80%) prior to administering oral medications to patients on the clinical unit. If a student fails the exam on the initial attempt, he/she will be given a second exam. Because the content of this math exam is a critical component of clinical, **the student will not be able to continue in the nursing program** if he/she fails the second attempt.
4. **Nursing II:** As a requirement of the clinical component of the program, the student must pass a second math exam (80%). If a student fails the exam on the initial attempt, he/she will be given a second exam. Because the content of this math exam is a critical component of clinical, **the student will not be able to continue in the nursing program** if he/she fails the second attempt.
5. Any student failing a course will be dismissed.
6. The grade achieved when repeating a course will be counted in computing the quality point average. An “R” indicating a repeated course will be recorded on the permanent record.
7. All courses must be satisfactorily completed in numerical sequence, Nursing I, II, III, IV and 40 hour Practicum.