

ADDITIONAL EDUCATIONAL POLICIES

Transfer Policy

Prospective students may apply for transfer to Sharon Regional Health System School of Nursing from an accredited and State Board approved school of nursing. In accordance with the State Board of Nursing, Sec. 21.103, any student transferring to Sharon Regional Health System School of Nursing must successfully complete Nursing 3 and Nursing 4, the second level of our curriculum.

Students seeking to transfer to Sharon Regional Health System School of Nursing must be in good standing in the school they are leaving (passing theory and clinical).

Procedure for transfer:

1. Applicants must provide course descriptions, outlines and transcripts from all prior nursing courses. A minimum of 12 weeks before the beginning of the course, a non-refundable transfer fee of \$100 must accompany the descriptions, outlines and transcripts. Processing will not begin until this fee, and course descriptions, outlines and transcripts have been received.
2. Applicant must meet all current Sharon Regional Health System School of Nursing admission criteria, i.e., grade average, references, and interview. Students must be in good academic standing with their previous school of nursing.
 - a. A completed application must be received at least 12 weeks prior to the beginning of the course.
 - b. One reference must be from the Director or a faculty member of the previous School of Nursing.
3. Placement will be dependent upon prior course content, standardized testing of content, and clinical skills evaluation at the discretion of the School of Nursing. All transfer students must complete Level II of the program.

Each transfer application will be reviewed on an individual basis.

The School of Nursing can accommodate no more than two transfer students into any one course, in any one year, which will be determined by the current class size.

Dismissal Policy

Students may be subject to immediate dismissal for:

1. Negligence or willful inattention to patient care.
2. Divulging confidential information or other violations of the Patient's Bill of Rights.
3. Falsifying records, reports, or information.
4. Theft or dishonesty, including academic dishonesty.
5. Deliberate damaging, defacing, or mishandling of equipment.
6. Drinking or possessing intoxicating beverages on school or hospital property.
7. Unauthorized use or possession of narcotics, drugs, or other chemicals.
8. Failure to report an accident, injury, or hazardous and unsafe situation.
9. Disruptive behaviors that interfere with the learning of other students.
10. Sexual harassment.
11. Failure to make academic progress.
12. Failure of Nursing I or Nursing II math exam; may be taken two times.
13. The School of Nursing reserves the right to dismiss a student who for legal, academic, emotional, or physical reasons cannot be advised to continue in the program.

When a student is subject to the Dismissal Policy, the following procedure will be used:

The faculty member will present to the student his/her explanation of the charge, evidence of the charge and the consequences.

1. The student will be permitted to speak with the faculty member to respond to the charge.

ADDITIONAL EDUCATIONAL POLICIES *continued*

2. After the student and the faculty member have met about the charge and the charge and consequences stand; the student has the right to appeal the decision through the formal dispute and resolution policy.
3. Final decision-making authority for the consequences rests with the Director of the School of Nursing or Assistant Director.

An exception to the Dispute and Resolution Policy under this circumstance is that the student may be refused participation in clinical experience during the dispute and resolution proceedings.

Student Withdrawal Policy

The student withdrawing from the School of Nursing must discuss the request with the Director. An appointment will be required with the Director of the School of Nursing to discuss the decision.

Upon withdrawal, the student gives up the right to participate in the program of study.

Retention Policy

Sharon Regional Health System School of Nursing is dedicated to the success of its students. *To monitor our student's success within the school and on NCLEX, we have established the following benchmarks:*

1. Retention rate of students entering the program will be > 70%.
2. 90% of graduates will pass the NCLEX.

To achieve these benchmarks, the following actions have been taken:

1. Admission criteria will be consistently adhered to.
2. EAP will provide support for individual students and entire class as needed.
3. NCLEX Review Course will be provided at the School of Nursing for all graduates.
4. Purchase of ATI remediation and supplemental materials.

Records of retention / attrition will be maintained for each class, along with reasons for attrition.

Advertising Policy

All advertising for the School of Nursing, in any medium, is done under the direction of Sharon Regional Health System Marketing Department.

Recruitment Policy

The Recruitment Committee has a two-fold focus. First, is the education of the public about nursing as a profession, and secondly, is the promotion of Sharon Regional Health System School of Nursing. Recruitment is a continuous process that is directed toward prospective students within the Shenango Valley area, utilizing a multi-media approach, along with the one-on-one discussion. All faculty participate in recruitment activities.